

St John's Community Hall

Hall hire rates and payment arrangements

Rates:

- The Standard Rate is £15 per hour or part hour, with a minimum payment of £15.
- There is a Reduced Rate of £12 per hour or part hour which is offered to charities, support groups, community groups and non-profit making events (e.g. children's parties).
- Church Sponsored Groups pay a minimum of £12 per week, and also support the Church on other occasions.
- St John's Church groups and Community Church Killingworth do not pay for use of the Hall.
- New groups, in cases of hardship, may request a reduced rate for their first 6 meetings.
- Payment is due for the total time booked.

An access period of 15 minutes is allowed before and after each booking (e.g. an event booked from 10am-11am should not start to arrive before 9.45am and must have cleared up and vacated the building by 11.15am).

If your group needs more time to set up or wants to start with refreshments, then this needs to be included in the booked time.

Payment:

- We are very flexible as to how payment is made.
- This will be discussed when the Letting Agreement is signed, and will be confirmed each year after that.

Keys:

- If a key is held by your group, it must not be used outside the agreed booking times without the permission of Hall Management.
- If the key is passed to another member for access, the responsibility for the key still remains with the keyholder.